

Manitoba Provincial Council

Past President Oral Report

June 4, 2022

The League directs that in the second year of our term, our oral report should provide an update of activities since the annual report and to include a summary of accomplishments and recommendations for future consideration. I received the provincial archives well organized and current from Faith Anderson who had done a 10- year update of our history for the 70th anniversary in 2019. The League's new *Brochure for Archives* gave me valuable direction. My activities and recommendations are as follows:

1. Using the digital file, I upkept provincial council's history which is posted in the "About Us" section of the website. With Donna Candelaria's help, edits have been done dating back to 1948, and additional historical information from newspaper clippings has been added.
2. Following League recommendation, I asked the retired past president to provide a report of her presidency and I did the same for my term, so that our reports are archived accompanied by a photograph of the past president and the executive. Hopefully, the practise will be continued.
3. The Book of Life is upkept annually by our Spiritual Development chairperson. As recommended by the brochure, the page from the binder of deceased members for the years 2017 to the present have been inserted in the corresponding president's folder. The practise can be continued in the future.
4. After six years minutes get archived. The signed minutes of the previous three terms (2015-2017, 2017-2019, 2019-2022) are in safekeeping with the recording secretary. They will need to be archived in the future. Unsigned copies of minutes are in archives until they are replaced by the signed copy.
5. The League recommends that significant motions should be compiled for historical purposes in six-year groupings in a Motion Book and then archived. We have several years of digital files of minutes so compiling a Motion Book should be fairly easy to do. I recommend compiling significant motions into a book that can be upkept by the secretary.
6. I collected the box of files of the corresponding secretary. Several years of files were purged and correspondence of historical value has been filed in the corresponding president's folder in archives.
7. "Treasurer's ledgers only are retained and placed in archives after five years and kept permanently". I have collected ledger books covering the periods 1995-2005 and 2006-2009 and they have been placed in archives. In recent years, provincial ledgers have been prepared digitally using Excel spreadsheets. The collection of the ledgers from 2009 to the present has been completed, with each year's ledger inserted in the corresponding president's folder in archives, a task to be continued by my successors.
8. Annual report booklets are archived with each president and are also posted on the provincial website. Our annual report booklets and our website contain other recommended miscellaneous archival information such as record of the charter, list of presidents, spiritual advisors, terms of office; council executives for each term; as well as list of life members, honorary life members, and year awarded.
9. The binder of adopted provincial resolutions and other significant documents is upkept by the resolutions chairperson but is not stored in archives. Our provincial website showcases a list of archived resolutions by title dating back to 1976, as well as a separate list with links to all current and active provincial resolutions. They form a proud history of the activism and advocacy by members regarding social awareness and social justice. I am pleased that my recommendation for archiving the provincial resolutions binder was adopted at our pre-convention meeting and that the policy going forward is that copy of any adopted resolutions will be added to the archival binder and that copy of the resolution will also be archived within the folder of the president who signed

the resolution. A separate binder containing copy of each resolution, brief, works cited and action plan will be developed and kept current to serve as a resource for the resolutions chairperson.

10. I can confirm that Manitoba Provincial Council's charter with its gold seal forms part of the inventory of provincial archives that travel with each past president. As well there are scrapbooks of newspaper clippings, photos, etc. With the practise of digital storage of photos, I am concerned that photos are not being printed. Perhaps policy should be initiated to include a few photos of special events covering each president's term to include in her file folder in archives.
11. Provincial council's manual of policy and procedure has been reviewed and updated. New policies and revisions are current.
12. I chaired the Nominations and Elections Committee for this year's elections. Numerous files have been updated and printed in a folder, and also copied to the USB stick that accompanies the binder that guides provincial elections.

The League has it right. Our conventions are set to occur in springtime during the liturgical season of Easter joy, and as we walk the journey of faith towards Pentecost. It is timely that President Fran Lucas' theme *Catholic and Living It!* coincides with Pope Francis' Synod on Synodality that calls us to foster communion, participation and mission through the invitation, indwelling, and inspiration of the Holy Spirit. It has been an honour and privilege to serve at the provincial level and to be accompanied by so many sisters and spiritual advisors who are "*Catholic and Living It!*"